



Port Fairy Jazz Festival

Work Health and Safety Policy

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1. Scope

This policy applies to:

- Contractors, volunteers and patrons to Port Fairy Jazz Festival's premises, to the extent it is relevant to them.

In this policy, 'workplace' includes working on site or off-site, attendance at a work-related conference or function, and attendance at a client or other work-related event, including retreats and social events.

2. Aim

Port Fairy Jazz Festival is committed to ensuring, as far as is reasonably practicable, the health, safety and welfare of the working environment for its festival workers, volunteers, contractors and patrons to its premises.

3. Policy

Port Fairy Jazz Festival supports the rights of all persons covered by the policy to work in an environment that is, so far as is reasonably practicable, safe and without risks to health.

Port Fairy Jazz Festival is committed to the promotion of a joint and united approach to consultation and resolution of Work Health and Safety issues.

Port Fairy Jazz Festival is committed to improving health and safety with a view to improving workplace efficiency and productivity. This will be accomplished through the ongoing development, in consultation with Port Fairy Jazz Festival's Safety Representatives, of management systems and procedures designed to, so far as is reasonably practicable:

- identify, assess and control workplace hazards;
- reduce the incidence and cost of occupational injury and illness; and
- provide a rehabilitation system for those affected by occupational injury or illness.

Work Health and Safety statutory requirements, including regulations and codes of practice, are minimum standards and so the aim is for them to be improved upon, where practicable.

Breach of this Policy

Any breach of this policy may result in counselling and/or disciplinary action, which, in the case of employees, may lead to dismissal, or, in the case of volunteers, may lead to the cessation of their engagement.

Any breach of this policy by a contractor may result in cancellation by Port Fairy Jazz Festival of the services provided by that contractor.

Occupational Health and Safety Coordinator

The Occupational Health and Safety Coordinator will be held accountable for coordinating Port Fairy Jazz Festival's management of health and safety on behalf of the committee. The Occupational Health and Safety Coordinator does not assume the responsibilities of supervisors and managers.

4. Other relevant Port Fairy Jazz Festival policies

Festival Workers, especially managers and supervisors, are encouraged to read this policy in conjunction with other relevant Port Fairy Jazz Festival policies, including:

- Bullying and Harassment Policy
- Misconduct Policy
- Injury and Incident Reporting Policy

5. Review details

This policy was adopted by Port Fairy Jazz Festival on 24th August 2017

This policy was last updated on 24th August 2017